



ALL DAY LEARNING CENTERS
Focusing On Your Child's Early Education
Longships Complex
170 Township Line Road, Building B
Hillsborough, NJ 08844
908-359-0803

State of New Jersey Expulsion Policy

Unfortunately, there are instances when we will have to expel a child from our program either on a short-term or permanent basis. Of course, we will do everything within our means to work with families in order to prevent this policy from being enforced. The following list outlines reasons we may have to terminate or suspend a child from our center.

IMMEDIATE CAUSES FOR EXPULSION:

- The child is at risk of causing serious injury to other children or himself/herself.
- Parent threatens physical or intimidating actions toward staff members.
- Parent exhibits verbal abuse to staff in front of enrolled children.

PARENTAL ACTIONS FOR CHILD'S EXPULSION:

- Failure to pay/habitual lateness in payments.
- Failure to complete required forms (such as immunization records).
- Habitual tardiness when picking up your child.
- Physical or verbal abuse to staff.
- Other-at the discretion of the Director.

CHILD'S ACTIONS FOR EXPULSION:

- Failure of child to adjust after a reasonable amount of time.
- Uncontrollable tantrums/angry outbursts.
- Bullying or physical abuse toward other children (i.e. pushing, kicking, punching, etc.)
- Threatening other children with violent words.
- Other-at the discretion of the Director.

PROACTIVE ACTIONS THAT CAN BE TAKEN IN ORDER TO PREVENT EXPULSION:

- Staff will try to redirect child from negative behavior.
- Staff will reassess the environment, activities, and supervision.
- Staff will always use positive methods and language while disciplining children.
- Staff will praise appropriate behaviors.
- Staff will consistently apply consequences for rules.
- Child's behavior will be documented and maintained in confidentiality.
- Child will be given verbal warnings.
- Parent/guardian will be notified verbally.
- Parent/guardian will be given written copies of the disruptive behaviors that might lead to expulsion.
- The director and parent will have a conference to discuss how to promote positive behavior.

SCHEDULE OF EXPULSION:

- If the remedial actions outlined above have not worked, the child’s parent/guardian will be advised verbally and in writing about the child’s or parent’s behavior warranting an expulsion. An expulsion action is meant to be a period of time so that the parent/guardian may work on the child’s behavior or to come to an agreement with the center.
- The parent/guardian will be informed regarding the length of the expulsion period.
- The parent/guardian will be informed about the expected behavioral changes required in order for the child or parent to return to the center.
- The parent/guardian will be given a specific expulsion date that allows the parent sufficient time to seek alternate child care (approximately one to two weeks notice depending on the risk to other children’s welfare or safety). Failure of the child/parent to satisfy the terms of the plan may result in permanent expulsion from the center.
- Failure of the parent and/or child to satisfy the terms of the plan may result in permanent expulsion from the center.

A CHILD WILL NOT BE EXPELLED:

If a child’s parent(s):

- Make a complaint to the Office of Licensing regarding a center’s alleged violations of the licensing requirements. (1-877-667-9845)
- Report abuse or neglect occurring at the center. (1-877-NJ-ABUSE)
- Question the center regarding policies and procedures.

The Director reserves the right to alter this policy as deemed necessary to ensure the health and safety of all children and staff members.

I have received and read the State of NJ Expulsion Policy.

Name of Child _____ Name of Parent _____

Parent’s Signature _____ Date _____